

WORKFORCE INVESTMENT BOARD OF SOLANO COUNTY
Board of Directors – Planning & Oversight Committee Meeting
Tuesday, February 23, 2016
3:00 – 5:00 p.m.
320 Campus Lane – Training Room 7
Fairfield, CA 94534

AGENDA

- I. Welcoming/Convening**
- II. Additions to or Deletions From the Agenda**
- III. November 10, 2015 Recap Notes** (Attached)
- IV. Public Comment**
 - Items Not Listed on the Agenda 3 minutes
 - Items Listed – Individual Speaker 5 minutes
 - Items Listed – Group Speaker 8 minutes
- Informational V. Update on Local WIOA Governance Transition**
- Informational VI. Update on WIOA Program Design Work**
- Informational VII. Award of NBEC SlingShot Grant**
 - Action Plan
 - Development of Compact
- Informational VIII. Consultation with County: Increasing Coordination/Efficiencies Across Employment Program**
- Informational IX. April 7, 2016 Regional Career Fair**
- X. President’s Report**
- XI. Other Business**
- XII. Adjournment**

**MEETING RE-CAP
PLANNING & OVERSIGHT COMMITTEE MEETING
November 10, 2015**

The Planning & Oversight Committee of the Workforce Investment Board of Solano County met on Tuesday, November 10, 2015, at the Fairfield offices of the WIB, 320 Campus Lane, Fairfield, CA 94534. The meeting was called to order at 3:07 p.m.

MEMBERS PRESENT

George Dudikoff
Fadi Halabi
Kent Lamb
Jon Riley
Lorenda Sanchez

MEMBERS EXCUSED

Carlos Borba
Paul Castro
Frank Crim
Scott Reynolds
Sue Vaccaro

STAFF PRESENT

Robert Bloom, Executive Director
Cheryl Joseph, Business/Employment Services Manager
Marion Aiken, Workforce Services Manager
Brian Hooker, Business & Education Liaison
Tammy Gallentine, Program Assistant III

I. Welcome/Convening

Mr. Kent Lamb, Planning and Oversight Committee Chair, welcomed all members and the meeting was convened.

II. Additions To or Deletions From the Agenda

There were no additions to or deletions from the Agenda.

III. May 5, 2015 Meeting Recap Notes

There were no corrections or additions to the May 5, 2015 Meeting Recap Notes.

IV. Public Comment

- Items Listed on the Agenda
- Items Listed – Individual Speaker
- Items Listed – Group Speaker

Discussion: There were no Public comments

V. Report on October 15th Regional Career Fair

Ms. Joseph provided the Committee with a brief update of the event, which outlined the following information:

Employers Attending	91 of the 100 scheduled
Job Seekers	500+
Flyers Distributed	10,000 and for the first time used social media to announce the event
Local Dignitaries	Supervisor Skip Thomson and his aide Karen Tedford Supervisor Seifert's aid Belinda Smith Aide to Senator Wolk's office Solano EDC representative Patrick McGuire

Staff has already booked the University of Phoenix for the upcoming 2016 April and October events but will continue to look County wide to see if alternate sites are available.

VI. Review of Draft “WIOA Title I Design Parameters”

Mr. Bloom reviewed the draft Design Parameters and gave his perspective on the overall process and what operational aspects will be implemented moving forward. Once finalized, the Design Parameters are to be presented to and approved by the Board and necessary elected officials. This will be what is followed to determine what is being done with grant dollars and to keep a consistent guideline.

Parameters are to cover Adult and Dislocated Workers along with Youth and Young Adults. In school youth can be served up to age 21 while out of school youth can be served up to age 24.

During the review of this item, Mr. Bloom pointed out that the Design Parameters for the One-Stop Career Center policies have not yet been finalized and that staff will continue to work on those separately. More importantly, the Department of Labor (DOL) final regulations have not been released and the determination as to whether or not the One-Stop Operator must be competitively procured. Mr. Bloom reminded the committee that if staff is required to procure the One-Stop Operator, there was a possibility of some WIB staff lay-offs.

VII. Update on WIOA Transition Activities

During Mr. Bloom’s review of the lengthy report the committee recommended that staff prepare highlights of the major changes between WIA and WIOA to be presented to the Board of Directors at the November meeting.

VIII. No Item on the Agenda

The agenda item skipped from VII to IX.

IX. President’s Report

Mr. Bloom gave a brief explanation of the proposed makeup of the new Workforce Development Board of Solano County that will be presented to the WIA to WIOA Transition Committee and if approved, will be presented to the current Board of Directors. The model of membership requires a minimum of 19 Board members but staff has added 8 additional seats to ensure the local community is represented, and a poll of the current Board of Directors of who would like to stay was conducted. Although most have requested to stay some businesses have asked to bow out requiring recruitment of more businesses. The new Board is to be in place by March 30, 2016.

Mr. Bloom reviewed his task to begin updating the County Agreement. He is currently working with County Counsel to put the agreement together. The County Administrator has requested to review it first for her feedback prior to finalizing it and presenting to the committee. The finalized Agreement will then be brought back to the WIB and County Board of Supervisors for their review and approval.

Mr. Bloom gave an overview of the SlingShot Grant Proposal and was asked to submit the action plan by the end of December.

X. Other Business: A poll was taken to hold the next committee meeting on December 22nd or reschedule. It was the decision of those present to have a meeting on December 22nd.

XI. Adjournment

With no further business to discuss, the meeting was adjourned at 4:57 p.m.

The next regular meeting of the Planning & Oversight Committee of the Workforce Investment Board of Solano County is scheduled for **Tuesday, February 23, 2016, from 3:00 p.m. to 5:00 p.m.** at the **WIB offices**, 320 Campus Lane, Fairfield, CA 94534.

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