

Please refer to web-site www.solanoemployment.org for up to date information.

Monday	Tuesday	Wednesday	Thursday	Friday
1 Veteran's Network 8:30 am Job Corps Overview 11 am	2 Randstad Recruitment 8 am Introduction to Job Connect 9:45 am Basic Computer Class 4:00 pm	3 <i>Orientation 2 pm</i>	4 Randstad Recruitment 8 am CarMax Recruitment 10 am 30 Second Elevator Pitch 9:15 am CTC Meet & Greet 9:45 am CASAS Testing 1:30 pm <i>Youth Orientation 3:30 pm</i> Basic Computer Class 4:00 pm	5 Randstad Recruitment 8 am SKIP 8 am Proctored Typing Test 9 am Networking Job Club 10 am Proctored Typing Test 11 am
8 Veteran's Network 8:30 am Job Corps Overview 11 am	9 Randstad Recruitment 8 am Introduction to Job Connect 9:45 am Basic Computer Class 4:00 pm	10 <i>Orientation 2 pm</i>	11 Randstad Recruitment 8 am Career Ladders 9:15 am CTC Meet & Greet 9:45 am CASAS Testing 1:30 pm Basic Computer Class 4:00 pm	12 Randstad Recruitment 8 am Proctored Typing Test 9 am Networking Job Club 10 am Proctored Typing Test 11 am
15 Veteran's Network 8:30 am Job Corps Overview 11 am	16 Randstad Recruitment 8 am DOT Practical 8:30 am OSHA Introduction to Job Connect 9:45 am Basic Computer Class 4:00 pm	17 <i>Orientation 2 pm</i>	18 Randstad Recruitment 8 am You Rang 9:15 am CTC Meet & Greet 9:45 am CASAS Testing 1:30 pm <i>Youth Orientation 3:30 pm</i> Basic Computer Class 4:00 pm	19 Randstad Recruitment 8 am SKIP 8 am Proctored Typing Test 9 am Networking Job Club 10 am Proctored Typing Test 11 am
22 Veteran's Network 8:30 am Job Corps Overview 11 am	23 Randstad Recruitment 8 am Introduction to Job Connect 9:45 am SparkPoint 1:30 pm Basic Computer Class 4:00 pm	24 <i>Orientation 2 pm</i>	25 Randstad Recruitment 8 am Motivated Skills 9:15 am CTC Meet & Greet 9:45 am CASAS Testing 1:30 pm Basic Computer Class 4:00 pm	26 Randstad Recruitment 8 am Proctored Typing Test 9 am Networking Job Club 10 am Proctored Typing Test 11 am
29 Veteran's Network 8:30 am Job Corps Overview 11 am	30 Randstad Recruitment 8 am Basic Computer Class 4:00 pm	31 <i>Orientation 2 pm</i>	<ul style="list-style-type: none"> • Department of Rehabilitation – 1st and 15th - 10 am 12 • NAPCA call 707 649-5488 to set appointment • (A Seniors' Employment Program) Career Resource Center 8:30 am to 4:00 pm with limited sessions. Staff assistance hours vary. 	

Workshops

30 Second Elevator Pitch – Instruction on creating an elevator pitch to use when you only have 30 seconds to make a good first impression.

Career Ladders - You will be guided through a 3-step process to assist in obtaining dream job.

Motivated Skills – The opportunity to identify skills used in the workplace.

You Rang – Individuals will be guided through a professional way to conduct telephone interviews.

****Must call (707) 863-3522 to reserve your seat for the above workshops.**

New~ Basic Computer Skills: covers basic job search, introduction to Microsoft Office, and Google documents, etc. **Must be registered in CalJobs (staff is available 30 min. prior to class). No class the week of Thanksgiving. Ends 12/13/18 Walk in only, no calls please.**

Information Sessions

CalFresh Food Stamps: Call to make an appointment,

Cell: (925) 490-5749 *Hablo Español*

Career Training Connect Meet & Greet: An intro with staff to ask questions about training opportunities covered through WIOA.

Department of Rehabilitation: Counseling, training, and placement for persons with disabilities who qualify for DOR services. Call (707) 428-2080 for next orientation.

Goodwill: Orientation about Employment Service Programs. (707) 864-5440

Introduction to Job Connect: Find out how to get back to work by increasing your competitiveness through Job Connect.

Job Corps Overview: Paid training programs for ages 16 through 24. Come and meet the Outreach & Admission Counselor and see if you are -eligible for this job opportunity. Call (415) 937-2567 for more info. *12:00pm 2nd and 4th Mondays of each month*

NAPCA: Provides job search assistance to persons 55 or older, and on the job training for those who are eligible. Call (707) **649-5488** for an appointment.

Orientation: An introduction to Job Center services and resources available, including Information about the Workforce Innovation and Opportunities Act (WIOA) programs.

SKIP: Solano Kids Insurance Program. Covered California enrollments. Call (707) 761-5373.

Job Search Activities

Career Resource Center (CRC): open 8:30 am to 4:30 pm - with some limited closed sessions. Staff assistance hours vary.

CASAS Testing: Basic Reading and Math Assessment Testing. Find out what your grade level is for each, to further your education or for job search.

Food Handler Cards: You must bring \$10 cash or check, have several hours to prep and take the online course, and if you pass with 75% or better, you will receive your certificate that day. Certificate good for 3 years from that date. (no appointments!) Vallejo on the 1st & 3rd Friday of each month at 1:00 pm, or in Fairfield during any CRC Staff time.

Networking Job Club: Networking - Job Leads - Job Search. This is a group of peers in supporting each other in job search efforts. Participation is encouraged.

Proctored Typing Test: Need a typing certificate? Attend our FREE typing test and receive a certificate upon completion. No appointment necessary. *9:00am and 11:00am every Friday or see the CRC calendar for Staff times.*

SparkPoint: Open Job Search assistance and help with basic Word and basic Internet searching. Call 707-974-4469 for more info. *1:30pm 4th Tuesday of each month.*

Veterans Network: Join other Veterans for job search networking. *8:30 am every Monday.* Veterans receive Priority of Service.

Road to Employment in Libraries – Self-paced job search activities with group participation encouraged.

- Vacaville - Vacaville Cultural Center, 1020 Ulatis Dr., Vacaville, CA
2:00pm Thursdays
- Vallejo - Springstowne Library, 1003 Oakwood Ave, Vallejo, CA
2:00pm 1st and 3rd Mondays each month
- Vallejo – John F. Kennedy Library, 505 Santa Clara St., Vallejo, CA
2:00pm 2nd and 4th Mondays each month

***Equal Opportunity Employer / Program. Auxiliary aids and services are available upon advance request to individuals with disabilities.
(707) 863-3598 TTY Relay # 1-800-735-2922**

Veterans receive Priority of Service – please ask staff