

Please refer to web-site www.solanoemployment.org for up to date information.

Monday	Tuesday	Wednesday	Thursday	Friday
1 HOLIDAY Office Closed CESAR CHAVEZ BIRTHDAY Celebrated	CASAS Testing 9:00 am  Randstad Recruitment 1 pm Soft Skills Workshop 1:30 pm  Basic Computer Class 4 pm	Job Corps Overview 1 pm  Randstad Recruitment 1 pm	4  Motivated Skills 9:15 am* Introduction to Job Connect & Career Training 9:45 am  SEC Welcome 2 pm  Basic Computer Class 4 pm	Proctored Typing Test 9 am Networking Job Club 10 am Proctored Typing Test 11 am Mindfulness Session 12 pm
8 Veteran's Network 8:30 am	9 CASAS Testing 9:00 am US Census 10am Atlas Life Tech Recruitment 10am Career Fair Workshop 10:30 am Basic Computer Class 4 pm	Cache Creek 10 - 1 pm  VForce Recruitment 1pm  Job Corps Overview 1 pm	11 Service with a Smile 9:15 am Introduction to Job Connect & Career Training 9:45 am  SEC Welcome 2 pm Youth Orientation 3:30 pm  Basic Computer Class 4 pm	SKIP 8:30 am Proctored Typing Test 9 am Networking Job Club 10 am Lewis Apartments Groundskeeper event 10: 30 am Proctored Typing Test 11 am Mindfulness Session 12 pm
Veteran's Network 8:30 am  DOR Orientation (open to all) 10:00 am	CASAS Testing 9:00 am  US Census 10am  Interviewing Workshop 1:30 pm  Basic Computer Class 4 pm	17 New~ Business Startup class 12 pm  VForce Recruitment 1pm  Job Corps Overview 1 pm New~ Business Startup class 6 pm	CAREER FAIR - SCC  Basic Computer Class 4 pm	Proctored Typing Test 9 am Networking Job Club 10 am Proctored Typing Test 11 am Mindfulness Session 12 pm
Veteran's Network 8:30 am	CASAS Testing 9:00 am  Networking Workshop 10:30 am  SparkPoint 1:30 pm  Basic Computer Class 4 pm	Cache Creek 10 - 1 pm  VForce Recruitment 1pm Job Corps Overview 1 pm	25 Surviving The First 30 Days 9:15 am Introduction to Job Connect & Career Training 9:45 am  CARMAX 10 am  SEC Welcome 2 pm  Basic Computer Class 4 pm	SKIP 8:30 am  Proctored Typing Test 9 am Networking Job Club 10 am Proctored Typing Test 11 am Mindfulness Session 12 pm
29 Veteran's Network 8:30 am	Resume Workshop 1:30 pm  Basic Computer Class 4 pm	<ul> <li>Department of Rehabilitation – 3<sup>rd</sup> Monday of every month - 10 am to12 pm April 15th</li> <li>NAPCA Call for an appointment (see back of calendar) (A Seniors' Employment Program)</li> <li>CRC – 8:30 am to 4:00 pm with limited closed sessions. Staff assistance hours vary.</li> <li>CAREER FAIR is at 4000 Suisun Valley Road, Fairfield, CA 94534 on Solano Community College campus (free parking)</li> </ul>		

04/05/2019 - FF

For all workshops-please arrive 10-15 minutes early. No children allowed in the workshops or trainings. Late arrivals will not be admitted.

Workshops

**Job Search Activities** 

<u>Motivated Skills</u> – Individuals will be provided with the opportunity to identify skills used in the workplace.

**Service with a Smile** - Current best practices on customer service techniques.

<u>Surviving The First 30 Days</u> – Individuals will be provided with tools to help maintain employment.

Call (707) 863-3522 for your seat for the workshops above this line.



www.solanosbdc.org

## **New! Business Startup Classes FREE**

Learn the critical steps to starting, running, and growing your business. (707) **863-3551** to RSVP and more class times & locations.

## **Information Sessions**

**<u>CalFresh Food Stamps:</u>** Call to make an appointment,

<u>Department of Rehabilitation:</u> Counseling, training, and placement for persons with disabilities who qualify for DOR services. Call (707) 428-2080 for next orientation.

<u>Job Corps Overview:</u> Paid training programs for ages 16 through 24. Come and meet the Outreach & Admission Counselor and see if you are -eligible for this job opportunity. Call (415) 937-2611 for more info. 1:00pm Wednesdays.

**NAPCA:** Provides job search assistance to persons 55 or older, and on the job training for those who are eligible. Call (707) 863-3580 for an appointment.

**SEC Welcome:** An introduction to Job Center services and resources available, including Information about the Workforce Innovation and Opportunities Act (WIOA) programs.

**SKIP:** Solano Kids Insurance Program. Covered California enrollments. Call (707) 761-5373.

<u>Mindfulness Session:</u> Come in to practice mindfulness and relaxing breathing techniques. Can help with all aspects of job search, education and personal life, instructions are given each session, and beginners welcome. No appointment needed.

<u>Intro to Job Connect & Career Training:</u> An introduction with staff to ask questions about WIOA funded training & employment programs.

<u>Career Resource Center (CRC):</u> open 8:30 am to 4:30 pm - with some limited closed sessions. Staff assistance hours vary.

**CASAS Testing:** Basic Reading and Math Assessment Testing. Find out what your grade level is for each, to further your education or for job search.

<u>Food Handler Cards:</u> You must <u>bring \$10 cash</u> or check, have several hours to prep and take the online course, and if you pass with 75% or better, you will receive your certificate that day. Certificate good for 3 years from that date. (no appointments!)

**Networking Job Club:** Networking - Job Leads - Job Search. This is a group of peers in supporting each other in job search efforts. Participation is encouraged.

<u>Proctored Typing Test:</u> Need a typing certificate? Attend our FREE typing test and receive a certificate upon completion. No appointment necessary. 9:00am and 11:00am every Friday or see the CRC calendar for Staff times.

**SparkPoint:** Open Job Search assistance and help with basic Word and basic Internet searching. Call (707) 344-6854 to schedule. 1:30pm 4th Tuesday of each month.

<u>Veterans Network:</u> Join other Veterans for job search networking. 8:30 am every Monday. Veterans receive Priority of Service.

**Effective Job Search Skills Workshops:** Soft Skills, Interviewing, Career Fair prep, Networking and resume help. No reservation needed.

<u>Randstad Staffing:</u> is only recruiting from the Vallejo Job Center on Monday afternoons and Fridays by appointment only, please call **(510) 550-5524** 

<u>Road to Employment in Libraries</u> — Self-paced job search activities with group participation encouraged.

- <u>Vacaville</u> Vacaville Cultural Center, 1020 Ulatis Dr., Vacaville, CA 2:00pm Thursdays
- Vallejo Springstowne Library, 1003 Oakwood Ave, Vallejo, CA
   2:00pm 1<sup>st</sup> and 3<sup>rd</sup> Mondays each month
- Vallejo John F. Kennedy Library, 505 Santa Clara St., Vallejo, CA 2:00pm 2<sup>nd</sup> and 4<sup>th</sup> Mondays each month

\*Equal Opportunity Employer / Program. Auxiliary aids and services are available upon advance request to individuals with disabilities.

(707) 863-3598 TTY Relay # 1-800-735-2922

Veterans receive Priority of Service – please ask staff