


Please refer to web-site www.solanoemployment.org for up to date information.

| Monday | Tuesday | Wednesday | Thursday | Friday |
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| <ul style="list-style-type: none"> Department of Rehabilitation 8 am-4:30 pm Monday, Wednesday, Friday for walk-ins Tuesdays and Thursdays by appointment only NAPCA 8:30 am-5 pm Monday-Wednesday 8:30 am - 2:30 pm Thursday (a Seniors Employment Program) <p>* minimum of 3 people per class or subject to cancellation. Must sign in at front desk.</p> | | | | <p>1</p> <p>Networking Job Club 10:00 am</p> <p>Food Handler Card 1 pm</p> |
| <p>4</p> <p>Mindfulness Session 12:30 pm</p> <p>Randstad 1 – 3 pm</p> | <p>5</p> <p>STA- Mobility Workshop 10 - 12</p> <p>Basic Computer Classes 10:30</p> <p>SEC Welcome 2 pm</p> <p>CalJobs – Highlight Your Skills & Talents 2 pm</p> | <p>6</p> <p>Job Corps Overview 10 am</p> <p>Master Plan to the Best Job 10:30 am</p> <p>SKIP 1 pm</p> <p>Intro to Job Connect & Career Training 2:00</p> <p>Fire Response Greeting 3:30 pm</p> | <p>7</p> <p>CASAS Testing 9:30 am</p> <p>Service with a Smile 9:15 am</p> <p>Basic Computer Skills 10:30-12</p> <p>* LinkedIn.com 2 pm</p> | <p>8</p> <p>Randstad 8 am - 5 pm</p> |
| <p>11</p> <p>US Census Recruitment 9-11am</p> <p>Mindfulness Session 12:30 pm</p> <p>Randstad 1 – 3 pm</p> | <p>12</p> <p>Create a Targeted Resume 9 am</p> <p>Basic Computer Classes 10:30</p> <p>SEC Welcome 2 pm</p> <p>Youth SEC Welcome 3:30 pm</p> | <p>13</p> <p>Job Corps Overview 10 am</p> <p>Cache Creek Recruitment 10 - 1</p> <p>Master Plan to the Best Job 10:30 am</p> <p>SKIP 1 pm</p> <p>Intro to Job Connect & Career Training 2:00</p> | <p>14</p> <p>Is Your Net-Working? 9:15</p> <p>CASAS Testing 9:30 am</p> <p>Express Employment 10-11am</p> <p>Basic Computer Skills 10:30 to 12</p> | <p>15</p> <p>Randstad 8 am - 5 pm</p> <p>Networking Job Club 10:00 am</p> <p>Food Handler Card 1 pm</p> |
| <p>18</p> <p>HOLIDAY</p>  <p>PRESIDENTS DAY</p> | <p>19</p> <p>CASAS Testing 9 am</p> <p>No Computer Class</p> <p>SEC Welcome 2 pm</p> <p>CalJobs – Highlight Your Skills & Talents 2 pm</p> | <p>20</p> <p>Job Corps Overview 10 am</p> <p>SKIP 1 pm</p> <p>Master Plan to the Best Job 10:30 am</p> <p>Intro to Job Connect & Career Training 2:00</p> <p>Fire Response Greeting 3:30 pm</p> | <p>21</p> <p>CASAS Testing 9:30 am</p> <p>Surviving the first 30 days 9:15</p> <p>Basic Computer 10:30 to 12</p> <p>Find the Right JOB: Employers & Wages 2 pm</p> | <p>22</p> <p>Randstad 8 am - 5 pm</p> |
| <p>25</p> <p>US Census Recruitment 9-11am</p> <p>Mindfulness Session 12:30 pm</p> <p>Randstad 1 – 3 pm</p> | <p>26</p> <p>Basic Computer Classes 10:30</p> <p>Create a Targeted Resume 2 pm</p> <p>SEC Welcome 2 pm</p> <p>Youth SEC Welcome 3:30 pm</p> | <p>27</p> <p>Job Corps Overview 10 am</p> <p>Master Plan to the Best Job 10:30 am</p> <p>SKIP 1 pm</p> <p>Intro to Job Connect & Career Training 2 pm</p> | <p>28</p> <p>CASAS Testing 9:30 am</p> <p>Building a Basic Budget 9:15</p> <p>Basic Computer 10:30 to 12</p> <p>* LinkedIn.com 2 pm</p> | <p>Disaster Site Worker =</p> <p>New OSHA Safety Class in Vallejo 2/21 & 2/22</p> <p>Call (707) 863-3598</p> |

Workshops

Service with a Smile – Individuals will be provided with current best practices on customer service techniques

Is Your Net Working? – Interactive workshop to develop essential networking in today's job market.

Surviving the First 30 Days – Individuals will be provided with tools to help maintain employment

Build a Basic Budget – Individuals will participate in an interactive workshop (created by Travis Credit Union) to develop budgeting practices (SMART phone required).



Must call (707) 648-5397 to reserve your seat in workshops above.

Veterans receive Priority of Service – please ask staff

CalJobs – Highlight Your Skills and Talents: Complete your profile and set up a Virtual recruiter to have employers contact you. *2:00pm every other Tuesday*

Basic Computer Classes: Must be at least 18 years old. This drop in basic computer skills class covers a variety of topics. Must be registered in CalJOBS.

Create a Targeted Resume: Learn how to start a resume and have employers contact you. You can post up to 10 resumes in CalJobs, where there are currently 450,000 jobs posted.

Interviewing Techniques: Learn the top 12 questions often asked at an interview and practice on answering those questions. Use the web to get the best answers. Learn how to BEST represent yourself and how to follow-through after the interview. New Times need New Techniques.

Job Search Strategies: Information on Targeting your Resume, Networking, LinkedIn.com, FREE Web Sites to get computer help, Best web sites to search for a JOB, Temporary Agencies, 211, a Job Skills list and a Follow Through Sheet to make sure the employer know you are still interested.

LinkedIn.com: Information on creating your own “on-line” free web page to make YOU and your SKILLS readily available to Employers as well as one of the BEST ways to look for a JOB.

Find the Right JOB: Learn how to find employers locally by Industry or Occupation. Self-Assessments, Occupational Guides to select jobs that are a good fit and pay a good living wage... and much more including Earning Tables.

Networking Job Club: Networking - Job Leads - Job Search. This is a group of peers in supporting each other in job search efforts. Participation is encouraged, 1st & 3rd Fridays of each month.

Fire Response Greeting: For low-income Vallejo Residents & those affected by local wildfires.

***Equal Opportunity Employer / Program. Auxiliary aids and services are available upon advance request to individuals with disabilities.**
(707) 863-3598 TTY Relay # 1-800-735-2922

Information Sessions

CalFresh Food Stamps: Call to make an appointment, Cell: (925) 490-5749 *Hablo Español*

Department of Rehabilitation: Counseling, training, and placement for persons with disabilities who qualify for DOR services. Call (707) 648-4350 for next orientation. *Drop ins on Mondays, Wednesdays, and Fridays.*

Goodwill: Orientation about Employment Service Programs. (707) 864-5440

Job Corps Overview: Training programs for ages 16 through 24. Come and meet the Outreach & Admission Counselor and see if you are eligible for this job opportunity. Call 415-937-2567 for more info.

NAPCA: Provides job search assistance to persons 55 or older, and on the job training for those who are eligible. *10:00am-3:00pm Monday-Thursday* Call (707) 649-5488 for an appointment.

SKIP: Solano Kids Insurance Program. Covered California enrollments. Call (707) 439-6622 for appointment.

SEC Welcome: An introduction to Job Center services and resources.

Introduction to Job Connect & Career Training - Info about the Workforce Innovation and Opportunities Act (WIOA) training programs including full time individualized Career Coaching and short term pre-vocational training programs.

Job Search Activities

CASAS Testing: Basic Reading and Math Assessment Testing. Find out what your grade level is for each, to further your education or for job search applications.

Food Handler Cards: You must bring \$10 cash or check, have several hours to prep and take the online course, and if you pass with 75% or better, you will receive your certificate that day. Certificate good for 3 years from that date. (no appointments!) Just be there on time. 1st & 3rd Friday of each month at 1:00 pm

SparkPoint: Open Job Search assistance and help with basic Word and basic Internet searching. (707) 344-6854

Veterans Network: Join other Veterans for job search networking. Fairfield every Monday 8:30 am.

Road to Employment in Libraries – Self-paced job search activities with group participation encouraged.

- Vacaville - Vacaville Cultural Center, 1020 Ulatis Dr., Vacaville, CA
2:00pm Thursdays
- Vallejo - Springstowne Library, 1003 Oakwood Ave, Vallejo, CA
2:00pm 1st and 3rd Mondays each month
- Vallejo – John F. Kennedy Library, 505 Santa Clara St., Vallejo, CA
2:00pm 2nd and 4th Mondays each month